



Indian Institute of Management Lucknow

Prabandh Nagar, IIM Road, Lucknow-226 013 (U.P.) India

भारतीय प्रबन्ध संस्थान लखनऊ

प्रबन्ध नगर, आई आई एम रोड, लखनऊ-226 013 (उ.प्र.) भारत

IIML/Proj./ 4187/2018

Dated: 27-09-2018

M/s

NOTICE INVITING SHORT NOTICE TENDER FOR MISCELLANEOUS REPAIR WORKS AT IIM LUCKNOW.

Dear Sir,

On behalf of the Director of Indian Institute of Management, Lucknow you are hereby invited to quote your rates for "Miscellaneous repair works in IIM Campus", Prabandh Nagar, IIM Road, Lucknow as per details given below:

The quotation for "Miscellaneous repair works in IIM Campus" should be written on the envelope. Tenders should be submitted in sealed cover so as to reach the OSD Office, Indian Institute of Management, Prabandh Nagar, IIM Road, Lucknow-226013 upto **3:00 PM on 08-10-18**. Tenders received after the specified time may not be considered.

The tenders will be opened on the same day at 3.30 PM by the tender opening committee in the presence of the representatives of the bidders, present at that time. An authority letter is must if any person other than who signed the tender document, attends the event.

The work shall have to be completed within 30 DAYS from the date of award of work / letter of intent. The tender document should be signed in ink on each page of the tender and any cutting or over writing should accordingly be signed. All the papers should be submitted duly signed by the tenderer.

The condition of this notice and that mentioned in General Conditions, Special Conditions and BOQ enclosed will be binding on the tenderer. The Director, Indian Institute of Management, Lucknow reserves the right to reject one or all the tenders without assigning any reason. No claim, whatsoever, shall be entertained on this account.


The validity of the tender shall be at least 60 days from the date of opening of tenderers. Tenderers incorporating additional conditions, discount, and rebate are liable to be rejected.

Tenderers are advised to physically see the conditions of work and work place before quoting. No deviation of rates or conditions of contract will be accepted on account of ignorance of the work place conditions after the award of the work. They are specifically advised to see the approachability of material and working conditions at the working site.

Contractors will make his own security arrangement till the work is taken over by IIML.

Thanking you,

Yours faithfully,


(D.C. Goswami)
Assistant Engineer

Encls. Bill of Quantity

Tel : (+91-522) 2734101, 2734111-20, Tata Indicom : (0522) 6696001 (30 Lines), Fax : (+91-0522) 2734025

NOIDA Campus : B-1 Institutional Area, Sector 62, Noida-201307 (U.P.) India

www.iiml.ac.in

GENERAL TERMS AND CONDITIONS

1. **NAME OF WORK**

Miscellaneous repair works in IIM Campus, Prabandh Nagar, IIM Road, Lucknow.

2. **SCOPE OF WORK**

The scope of work as mentioned in the enclosed bill of quantity.

3. **OWNER**

Indian Institute of Management Lucknow, Prabandh Nagar, IIM Road, Lucknow-226 013.

4. **ENGINEER/ENGINEER-IN-CHARGE**

Executive Engineer, IIM or any person designated from time to time by owner and shall include those who are specially authorized by him to act for and on his behalf for operation of this contract.

5. **CONTRACT RATES**

The contract rates are for work to be done in IIM Campus, Lucknow and shall be firm throughout the currency of the contract including the extended period, if any, and shall not be subjected to any escalation due to any reason whatsoever it may be.

No escalation claim shall be entertained for any statutory increase by the Local Authorities, State/Central Government during the contract period.

The contract price shall be inclusive of cost of all materials, labor, plants, and sales tax for proper completion of jobs to the entire satisfaction of the owner and as per the technical specifications.

6. **COMMENCEMENT DATE**

The date of commencement of work shall be the date of issue of the Letter of Intent. The contractor shall have to start the execution of work within 3 days from the date of issue of Letter of Intent failing which the E.M.D. shall be forfeited.

7. **PERIOD OF COMPLETION**

The period of completion shall be 30 days from the date of L.O.I.

8. **RUNNING ACCOUNT BILL**

The contractor may prepare and submit the running account bill.

9. **SECURITY DEPOSIT**

A. The tender should be accompanied by an Earnest Money of Rs. 4,000/- in the form of crossed Demand Draft, FDR or TDR in favor of Indian Institute of Management from any Nationalized Bank. Cheques will not be accepted. No interest will be payable on Earnest Money.

B. 5% of total amount shall be deducted from each running account bills or final bill of the contractor as retention money.

The retention money shall be released to the contractor after satisfactory completion of defect liability period.

The EMD shall be released to the contractor after satisfactory completion of work.

If successful tenderer fails to commence the work within 3 days from the date of issue of Letter of Intent, the Institute may reject the award of work and get the work done by engaging other agency and the earnest money shall be forfeited.


22/9/18

10. **TAX/DUTIES**

All GST, duties, Cess or any other taxes or levies etc. payable to any authorities whatsoever shall be borne by the contractor and owner accept no responsibilities or liability whatsoever on this account.

The rates shall remain firm and no enhancement/escalation on account of any statutory/other increases by Local Authorities, State/Central Government shall be entertained.

11. **TESTING OF MATERIALS**

Samples of various materials required for testing shall be provided free of charge by the Contractor. Testing charges if any shall be borne by the contractor. All other expenditure required to be incurred for taking the samples; conveyance, packing etc. shall be borne by the contractor himself.

12. **AWARD OF WORK**

IIM can split the work and hence award the work to two or more contractors. The contractors will not have any claim whatsoever it may be on this account.

13. **INSPECTION AND TESTING**

The owner or his authorized representatives shall have full power to inspect the work or examine the material. Acceptance of any material shall in no way relieve the contractor of his responsibility for meeting the requirements of the specifications. The contractor shall afford and procure for the owner every facility and assistance to carry out such inspection/tests. The cost of any special tests and/or analysis not called for in this specification shall be borne by the contractor.

14. **LABOUR CAMP**

The contractors at his own risk and cost shall establish the Labor Camps outside the Campus. No manpower of the contractor will be allowed to stay inside Campus. Contractor will have to make his own arrangement for staying/accommodation for his manpower outside the complex. Nothing extra shall be payable on this account.

15. **SAMPLES**

It shall be the responsibility of the contractor to submit samples of materials and any other items as decided by the owner.

16. **SUB-STANDARD MATERIALS**

Any material rejected by the owner shall be removed from the site within 48 hours of issue of instructions to this effect by the owner. Failing this, the owner shall have to rights to get these removed at the cost of the contractor and the contractor shall have no claim whatsoever in this regard.

17. **SPECIFICATION**

Contractor shall perform work in accordance with the latest CPWD Specifications and as per the direction of the Engineer in charge.


28/11/18

18. **DEFECT LIABILITY PERIOD**

Six months from the virtual date of completion.

19. **SECURED ADVANCE**

No secured advance shall be paid.

20. **PENALTY FOR NON-COMPLETION OF WORK**

Penalty for non-achievement of Date of Completion is made @ 1 % of value of work order on per week basis.

21. **CORRESPONDENCE**


All correspondence shall be addressed to:

The Estate Officer
Indian Institute of Management Lucknow
Prabandh Nagar, IIM Road,
Lucknow.

22. **JURISDICTION**

The contractor shall be subject to the jurisdiction of courts of Lucknow only.


20/10/18


(D.C. Goswami)
Assistant Engineer


SPECIAL CONDITIONS

1. Where the work is found substandard the contractor shall be liable to rectify them to the satisfaction of Engineer-in-Charge by either rectifying or replacing.
2. All signature in tender documents shall be dated as well as all the pages of all sections of tender document shall be initiated at the lower right hand corner and signed wherever required in the tender papers by the tenderer or by a person holding power of attorney authorizing him to sign on behalf of the tenderer before submission of tender.
3. No mobilization advance will be paid to the contractor.
4. If the altered/additional or substituted work or any additional work required to be as per owner's requirement for which there are no established rates in schedule of items and Delhi Schedule of Rates., the same shall be payable as per the provision stated hereunder.
5. For similar items the rates shall be derived from the nearest tender item.
6. If direct working out is not possible as mentioned in 4 & 5 above, the contractor shall be paid on the basis of actual cost of material and labor cost plus 15% towards profit, supervision, overheads establishment, plants, machinery etc.
7. The rates quoted by the contractor and accepted by the Institute shall be firm and fix for the above work and no escalation shall be paid to the contractor in this account.
8. In case Institute is not satisfied with the performance of contractor, the Institute is empowered to get the work completed by other agency and debit the expenditure on contractor's account. No objection or claim, what so ever on this account will be entertained.
9. Rates shall be deemed, inclusive of payments of dues by the contractor to the labour in accordance with the prevailing labour laws.
10. The work is to be executed in accordance with the latest Central Public Works Department (C.P.W.D.) specifications.
11. IIM, reserves the right to curtail or enhance the scope of work either by deletion of certain items entirely or by reducing/increasing the quantities of certain items as required reviewed by the Institute from time to time and therefore, the final value of the work shall be worked out and paid to the extent of work actually carried out.
12. In case of defective works the same shall be rectified by the Contractor at his cost.
13. IIM, Lucknow reserves the right to terminate the agreement even without giving notice in the event performance of the contractor is not found satisfactory.
14. Income Tax as per the rules will be deducted from the bill and the amount so deducted will be credited to the Income Tax authorities and a certificate of the amount credited will be issued by the account section of IIM, Lucknow.
15. Prevailing Turnover Tax will be recovered as per Government rules if applicable.
16. The dispute, if any, will be referred to the Director, IIM and his decision will be final and binding.
17. All disputes arising out of the order will fall under jurisdiction of Lucknow Court.


27/7/18

18. Prior intimation will have to be given to Engineer In-charge by the contractor if he proposes to work on Sundays or any other holidays. The additional cost of wages and any other cost by overtime or shift work shall be borne in full by the contractor.
19. The terms & conditions given in Quotation Inviting Notice are also the part of the General Terms and Condition.
20. The bidder must be registered in GST and should be mention his category (regular or composition scheme) alongwith his GST no. on BOQ enclosed.


27/12/18


(D.C. Goswami)
Assistant Engineer

Bill of Quantity
For Miscellaneous repair works

Sl.No.	Description of Work	Location	Quantity	Approx Amount in Rs.
1.	Providing and fixing of Door closer of Godrej or Bosh make of heavy duty at Utsav auditorium. One complete job.	Utsav Auditorium.	08 Nos	
2.	Repairing of Gym machines seat including seat cover foam, nails, adhesive etc. Complete in all aspects. One complete job.	Umang Gymnasium	13 Nos	
3.	Repairing and Canning and polishing of chairs at Umang. One complete job.	Umang Building	13 Nos	
4.	Repairing of door including removal of existing hinges and providing and fixing new hinges of 6 nos by welding. One complete job.	House No. 423	01 Nos.	
5.	Repairing of Garage Shutter. One complete Job.	House No. 541	01 Nos	
6.	Providing and fixing of chairman name board of size 4 feet x 2 feet at FPM office including writing names with vinyl letters. One complete job.	FPM Office	01 Nos	
7.	Repairing and painting with enamel paint of Ply board of AC Duct of size 7.20 m x 0.89 m and 7.20 m x 0.61 m at FPM Office. One complete job.	FPM Office	01 Job	
8.	Providing and fixing of Film on 07 nos windows of quantity 21 nos for Size of windows 0.89 m x 0.42 m and of quantity 5 Nos for Size 0.89 m x 0.56 m, Complete in all aspects. One complete job.	FPM Office	01 Job	
9.	Providing and fixing of Notice board of size 4 feet x 3 feet with glass door and locking arrangement. One complete Job.	FPM Office	01 Nos	
10	Making set of two keys of table. One complete job.	FPM Office	01 Nos	
11	Repairing of door with replacement of mica sheet at Medical Store. One complete job.	Medical Store at Commercial Plaza	01 Job	

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20/11/10

12	Repairing of broken handles of chairs. One complete job.	Computer Centre	20 Nos	
13	Repairing of fixed computer tables. One complete job.	Computer Centre	03 Nos	
14	Repairing of computer table drawer channels. One complete job.	Computer Centre	02 Nos	
15	Repairing of filling steel cabinet and making keys of cabinet. One complete job.	Samadhan Building- Accounts section	02 Nos	
16	Repairing of wooden cabinet and changing lock of cabinet. One complete job.	Samadhan Building- Accounts section	01 Nos	
17	Providing and fixing of latch in grill of water cooler including welding etc. One complete job.	Hostel-4	01 Nos	
18	Replacement of window glass with 5.5 mm plain glass. Complete job.	Hostel No. 14 room No. 1490.	1 no.	
19	Repairing and canning of chairs at Duty room near pump house. Complete job.	Pump House	6 nos.	
20	Replacement of looking mirror of size 1.5ftX2ft complete job.	House No. 411 and House No. 521	2 no.	
21	Replacement of sign board of Medical store. Fabricated with new flex by using existing frame complete job.	Medical Store.	1 no.	
22	Replacement of old rubber beading and aluminium beading in aluminium door complete job.	Faculty Lounge Bodhigrih-2	1 no.	
23	Repairing of wooden table, complete work.	EWC Hall	2 nos.	
24	Replacement of wooden textured false ceiling tiles as per existing pattern.	EWC Hall	6 nos.	
25	Replacement of door handles in flush door.	EWC Hall	2 nos.	
26.	Dry cleaning of revolving chairs in MDP.	MDP Classroom	265 nos.	
27.	Dry cleaning of two seater sofa.	MDP Office	04 nos.	
28.	Repairing of MS gate by welding of new 555 make door spring i/c removing of old damaged spring.	Hostel-16 main gate	01 no.	
29.	Repairing of main gate by welding of new 555 make door spring i/c removing of old damaged spring.	House No. 322	01 no.	
30.	Repairing of classroom table by providing and fixing of new	MDP classroom	03 nos.	

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	wooden drawer with new sliding channel. Complete job.			
31.	Replacement of cylindrical lock in main door of room nos. 430, 432, 457, 464. (godrej make)	Patanjali	04 nos.	
32.	Replacement of cylindrical lock in main door. (godrej make)	Chanakya room nos. 258, 262	02 no.	
33.	Replacement of window glass with 5.5. mm thick plain glass complete job.	Chanakya room no. 261	01 no.	
34.	Making of duct door of size 2ftX2ft in existing false ceiling fabricated with wooden batten frame support with ceiling hangers and making of door with 12 mm ply (waterproof) complete job with painting work. 04 doors with locking arrangement.	Chanakya Dining Hall.	01 no.	
35.	Replacement of window glass with 5.5. mm thick plain glass complete job.	House No. 537.	01 no.	
36.	Replacement of mortise lock in main door. (Godrej make).	Faculty Block room No. 136, 212, 225	02 nos.	
37.	Replacement of wiremesh in kitchen exhaust with frame.	House No. 115, 327, 315	03 nos.	
38.	Replacement of sliding glass with 2 way aluminium channel complete job.	House No. 533	1 no.	
39.	Repairing of MS door by replacement of damaged wiremesh with new SS wiremesh including necessary welding work complete job.	Kitchen in Chanakya Dining Hall	1 no.	
40.	Providing and fixing of name plate of Treasurer made with ply board and mica sheet and writing with vinyl letters..	SA Office.	01 no.	
41.	Repairing of gypsum board false ceiling by replacement of damaged board with new board of same size complete job.	Utsav Hall	01 no.	
42.	Repairing of shutter.	Shop no. 11 (barber shop)	01 no.	
43.	Repairing of garage shutter.	Garage no. 6 at Type-IV garage	01 no.	
44.	Requirement of two nos. key of office room no. 214	Faculty Block room no. 214.	02 no.	
45.	Repairing of gypsum door false ceiling by replacement of damaged portion. Complete job.	Chanakya Dining Hall.	01 no.	
46.	Provision of name plates made with acrylic sheet with black background and golden letters. One complete job.			

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27/9/18

	Size 12"x5"	SCIFI Centre	07 Nos	
	Size 12"x 6"	FA cum CAO	01 Nos	
47.	Providing and fixing of name plate with 12 mm ply and black mica sheet with writing with vinyl letters.	Faculty Block	01 no.	
48.	Repairing of drawer by replacement of locks.	FA Cum CAO Office	03 nos.	
49.	P/F of looking mirror of average thickness 5.5 mm fixed in existing wooden frame. One complete job.	Hostel-8	01 Job	
50.	P/F of white reflective letters "Dog feeding Area" Approx. height of letters are 3" on existing boards. One complete job.	Gate No. 2	5 Lines	
51.	Welding of base plate of revolving chair. One complete job.	FPM Office	02 Nos	
52.	Repairing of door by providing and fixing of new MS hinges 5: fix with welding in one door.	Hostel room no. 1040	4 hinges	
53.	Repairing of door by removing of damaged door spring and welding of new 555 make door spring.	Hostel room no. 1155.	1 no.	
54.	Repairing of steel almirah by providing and fixing of new locks and fixing of new handles. One complete job.	MDP	02 Nos	
			Total Rs.	
			GST @ _____%	
			G. Total Rs.	

Amount in words _____

Signature with seal of Contractor


28/9/19

G.S.T. Registration No.:-
Registration type:- (Regular / Composit)