



INDIAN INSTITUTE OF MANAGEMENT LUCKNOW
Prabandh Nagar, IIM Road,
Lucknow – 226 013

Website: www.iiml.ac.in; E-mail:- purchase@iiml.ac.in, Contact No. 0522-6696929

To, M/s	Enquiry No: IIML/PUR/CCTV/09/2019-20 Date: 21/05/2019
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**REQUEST FOR QUOTATION: SUPPLY AND INSTALLATION OF CCTV CAMERAS AT FPM
HOSTELS & PLACEMENT OFFICE OF INDIAN INSTITUTE OF MANAGEMENT,
LUCKNOW.**

Dear Sirs,

IIM Lucknow intend to hire agency for supply and installation of CCTV Camera as per tender document.

Kindly send us your quotation duly filled in annexure A with the most competitive rates delivery period, validity of rates etc. along with Earnest money Deposit of Rs. 2000/- (Rupees Two Thousand only) in form of Demand Draft from any nationalized bank within the date mentioned below in a sealed envelope with the title "**Enquiry No: IIML/PUR/CCTV/09/2019-20 Dated 21/05/2019, REQUEST FOR QUOTATION: SUPPLY AND INSTALLATION OF CCTV CAMERAS AT FPM HOSTELS & PLACEMENT OFFICE**" addressed to **Officer on Special Duty, Indian Institute of Management, Prabandh Nagar, IIM Road, Lucknow – 226 013** before **1400 hours on 10/06/2019** the due date. The quotations should be sent by Registered/Speed post or Courier services only. Quotations received after the due date/time shall not be considered for further processing.

Thanking you,

Yours faithfully,

-sd-
Administrative Officer
Purchase & Stores

Enclosure : 1. General Terms & Conditions
2. Annexure- A

General terms and conditions

1 An EMD of Rs. 2,000/- (Rupees Two Thousand only) will be returned to the unsuccessful bidders immediately after award of the Supply order to successful bidder. EMD of successful bidder may be converted as Performance Security on request. In case of failure on the part of the successful firm awarded the Supply order to comply, EMD furnished with the Tender shall stand forfeited.

2. Eligibility Criteria

- The bidder must submit Registration Number of the bidder's firm i.e. GSTIN and the PAN number allotted by the concerned authorities.

3. Terms and Conditions

The bidder must ensure:

A) Pricing:

- Quote only for the items specified in the tender. No changes in the description of items from the tender document will be permitted.
- Need not suggest any alternative product or different configuration in the same product.
- TENDERERS ARE REQUESTED TO QUOTE THEIR RATES ON F.O.R DESTINATION BASIS.

B) Payment Terms:

- Payments will be made on after successful completion and satisfactory report from user department.

C) Procurement Rights: IIML Reserves the right to conclude the quantity with entire or partial as mentioned in the RFQ.

E) Validity of rates should be of minimum 90 days.

F) GUARANTEE/ WARRANTY: The contractor shall guarantee that the stores, articles sold/supplied to the purchaser under this contract shall be of the best quality and workmanship and new in all respects and shall be strictly in accordance with the specification and particulars contained/ mentioned in the Tender enquiry.

G) Bidders are requested to quote their lowest rates.

H) Dispatch Instructions: Stores are required to be delivered at IIML premises on free delivery to the consignee's premises i.e. upto Stores section or allocated site within campus.

(I) In case of supply of damaged /broken/ distorted items, items should be replaced immediately without any extra cost.

4. Scope of Work: Vendor has to supply and install the CCTV Camera as per issued supply/purchase order. IIML reserves the right to conclude parallel Contracts with one more supplier and place Orders on such firm that may be the most economical to it or suitable to its requirements. Vendor has requested to visit the site before quoting their rates.

5. Penalty Clause: In case of any discrepancy/ complaint from user department during any event and not resolved within stipulated period. The decision of the Competent Authority of IIM Lucknow will be final and bindings.

6. Disqualification

The proposal is liable to be disqualified in the following cases:

- 1) Proposal not submitted in accordance with this document
- 2) During validity of the period, or its extended period, if any, the bidder increases his quoted prices.
- 3) Proposal is received in incomplete form and after due date and time.
- 4) Information submitted in the tender proposal is found to be misrepresented, incorrect or false, accidentally, unwittingly or otherwise, at any time during the processing of the contract.
- 5) If quotation is sent by not super scribing enquiry no. and date.
- 6) If quotation is not addressed to Officer on Special Duty (OSD).

Liquidated damage:

If the supplier fails to deliver any or all of the goods within the period specified in the purchase order, the purchaser shall without prejudice to its other remedies, deduct as liquidated damage 5% of the price of the delayed goods for each and every week (part of the week shall be considered as full week) subject to maximum of 20% of the delayed supply value and the same shall be deducted from the bill(s) or any other payment due to the party. Department shall be at liberty to cancel the purchase order and may also forfeit the Performance Security in case, supplier fails to deliver the items within stipulated delivery period.

Disclaimer Clause:

IIM Lucknow has the discretion and right at any stage to cancel/add or amend the information, terms, procedure and protocol set out in the RFQ and the bidder has no claims against such right. The Institute has unfettered right hereunder to terminate the arrangements at any time without assigning any reason whatsoever. The jurisdiction **for dispute (s), if any, shall be Lucknow.**

DISPUTE SETTLEMENT & APPOINTMENT OF ARBITRATOR:

“All disputes or differences whatsoever arising between the party out of or relating to the contract or effect of the Tender and the resulting agreement or the breach thereof that cannot be settled by good faith and negotiations between the party within 60 days of the commencement of negotiations shall be settled by referring the dispute to the Director, IIM Lucknow, who may either himself decide the dispute as Arbitrator or appoint some other person as Arbitrator to adjudicate the same, who shall be unconnected with IIM Lucknow. The proceedings will be governed by the provisions of the Arbitration & Conciliation Act 1996.

By consent of parties the jurisdiction of all other courts are excluded and the courts at Lucknow alone shall have jurisdiction. The language of the Arbitration shall be English/Hindi.

The venue of Arbitration proceedings shall be Lucknow”.

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S. No.	Descriptions of the Firm	
1	GST No. of the Firm (attach attested copy)	
2	PAN/ GIR No. of the Firm (attach attested copy)	
3.	Registration No. of the Firm	
4.	Name of Tendering Company/ Firm	
5.	Name and Contact No. proprietor/Director of company/Firm/ Contractor	
6.	Address of Tendering Company/ Firm/ Contractor	
7.	E-mail Address of proprietor/Director	
8.	Earnest Money Deposit of Rs. 2000/- (Rupees Two Thousand only)	Demand Draft..... Dated Bank.....

Certified that all above information's are correct to the best of my/ our information, knowledge and belief.

Dated

Name & Signature with Seal of the Bidder

Technical Specifications for the requirements of CCTV cameras

S.No	Item Description	Unit	Qty
1	Hikvision – 1.3MP Network Mini Indoor Dome Camera, Model : DS-2CD2110-FI	No.	7
2	Hikvision – 1.3MP IR Mini Bullet Outdoor Camera, Model: DS-2CD2010-FI	No.	2
3	Hikvision-16CH Embedded plug & play NVR, Model: DS-7616NI-E2/8P	No.	1
4	Seagate SV35-Video Surveillance 3.5” HDD-4TB Internal Hard Drive Model: ST40000VX000	No.	2
5	Zyxel - 16 Port 10/100 Mbps with 8 port PoE Switch, Model: ES1100-16P	No.	As per actual
6	D-Link – 8 Port 10/100 Mbps with 4 port PoE Switch, Model: DES-1008PA	No.	As per actual
7	D-Link-CAT6 RJ-45 Connectors-Packet (100 pieces)	No.	1
8	D-Link - CAT6 UTP Cable – Bundle (305 Mtrs.)	Box	As per actual
9	ISI Mark - HD PVC conduit (25mm)/PCV casing-N-capping (¾”)	Mtr./pcs.	As per actual
10	Laying charges of CAT6 cable/HD PVC/Casing-N-Capping	Mtr.	As per actual
11	Installation and commissioning charges of Cameras	-	1 Job

FINANCIAL BID

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- Any other terms and conditions:.....
- GST Will be extra as applicable.
- Other Charges (if any) :.....
- Cartage Charges (if any) :.....
- Delivery Period (in days):

Dated

Name &Signature with Seal of the Bidder