



Indian Institute of Management Lucknow
Prabandh Nagar, IIM Road, Lucknow-226 013 (U.P.) India

भारतीय प्रबन्ध संस्थान लखनऊ
प्रबन्ध नगर, आई आई एम रोड, लखनऊ-226 013

IIML/Proj./Misc/4221 /2018
Dated: 29-05-2019

M/s

**SHORT NOTICE TENDER FOR MISCELLANEOUS REPAIR WORKS IN ESTATE DEPARTMENT
AT IIML CAMPUS.**

Dear Sir,

On behalf of the Director of Indian Institute of Management, Lucknow you are hereby invited to quote your rates for Miscellaneous repair works in estate department at IIML campus, Prabandh Nagar, Off. Sitapur road, Lucknow as per details given below:

Tenders should be submitted in sealed cover so as to reach the OSD Office, Samadhan Building, Indian Institute of Management, Prabandh Nagar, Off. Sitapur Road, Lucknow-226013 upto 3.00 p.m. on 14-06-2019. The quotation for miscellaneous repair works in estate department at IIML campus should be written on the envelope. Tenders received after the specified time may not be considered.

The work shall have to be completed within 30 DAYS from the date of award of work / letter of intent. The tender document should be signed in ink on each page of the tender and any cutting or over writing should accordingly be signed. All the papers should be submitted duly signed by the tenderer.

The condition of this notice and that mentioned in General Conditions and BOQ enclosed will be binding on the tenderer. The Director, Indian Institute of Management, Lucknow reserves the right to reject one or all the tenders without assigning any reason. No claim, whatsoever, shall be entertained on this account.

The validity of the tender shall be at least 60 days from the date of opening of tenderers. Tenderers incorporating additional conditions, discount, and rebate are liable to be rejected.

Tenderers are advised to physically see the conditions of work and work place before quoting. No deviation of rates or conditions of contract will be accepted on account of ignorance of the work place conditions after the award of the work. They are specifically advised to see the approachability of material and working conditions at the working site.

Contractors will make his own security arrangement till the work is taken over by IIML.

Yours faithfully,

Manoj
29/5/19

Encls. Bill of Quantity

(D.C Goswami)
29.5.19
Engineer in-charge

Tel : (+91-522) 2734101, 2734111-20, Tata Indicom : (0522) 6696001 (30 Lines), Fax : (+91-0522) 2734025
NOIDA Campus : B-1 Institutional Area, Sector 62, Noida-201307 (U.P.) India

www.iiml.ac.in

GENERAL TERMS AND CONDITIONS

1. **NAME OF WORK**
Miscellaneous repair works in estate department at IIML campus, Prabandh Nagar, Off. Sitapur Road, Lucknow.
2. **SCOPE OF WORK**
The scope of work as mentioned in the enclosed bill of quantity.
3. **OWNER**
Indian Institute of Management, Prabandh Nagar, Off. Sitapur Road, Lucknow-226 013.
4. **ENGINEER/ENGINEER-IN-CHARGE**
Executive Engineer, IIM or any person designated from time to time by owner and shall include those who are specially authorized by him to act for and on his behalf for operation of this contract.
5. **CONTRACT RATES**
The contract price shall be inclusive of cost of all materials, labor, plants, and all applicable statutory taxes for proper completion of jobs to the entire satisfaction of the owner and as per the technical specifications.
6. **COMMENCEMENT DATE**
The date of commencement of work shall be the date of issue of the Letter of Intent. The contractor shall have to start the execution of work within 3 days from the date of issue of Letter of Intent.
7. **PERIOD OF COMPLETION**
The period of completion shall be 30 days from the date of L.O.I.
8. **EARNEST MONEY DEPOSIT**
The tender should be accompanied by an Earnest Money of Rs. 3,000/- in the form of crossed Demand Draft drawn in favour of Indian Institute of Management from any Nationalized Bank. Cheque will not be accepted. No interest will be payable on Earnest Money. The earnest money deposit shall be released to the successful contractor after satisfactory completion of work. Remaining EMD's shall be returned after the issue of LOI to the successful tenderer.
If successful tenderer fails to commence the work within 7 days from the date of issue of Letter of Intent, the Institute may reject the award of work and get the work done by engaging other agency and EMD of the tenderer shall be forfeited.

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9. **SECURITY DEPOSIT**
- 5% of total amount shall be deducted from each running account bills or final bill of the contractor as retention money.
- The retention money shall be released to the contractor after satisfactory completion of defect liability period.
- If successful tenderer fails to commence the work within 3 days from the date of issue of Letter of Intent, the Institute may reject the award of work and get the work done by engaging other agency.
10. **TAX/DUTIES**
- All GST, duties, Cess or any other taxes or levies etc. payable to any authorities whatsoever shall be borne by the contractor and owner accept no responsibilities or liability whatsoever on this account.
- The rates shall remain firm and no enhancement/escalation on account of any statutory/other increases by Local Authorities, State/Central Government shall be entertained.
11. **TESTING OF MATERIALS**
- Samples of various materials required for testing shall be provided free of charge by the Contractor. Testing charges if any shall be borne by the contractor. All other expenditure required to be incurred for taking the samples; conveyance, packing etc. shall be borne by the contractor himself.
12. **AWARD OF WORK**
- IIM can split the work and hence award the work to two or more contractors. The contractors will not have any claim whatsoever it may be on this account.
13. **INSPECTION AND TESTING**
- The owner or his authorized representatives shall have full power to inspect the work or examine the material. Acceptance of any material shall in no way relieve the contractor of his responsibility for meeting the requirements of the specifications. The contractor shall afford and procure for the owner every facility and assistance to carry out such inspection/tests. The cost of any special tests and/or analysis not called for in this specification shall be borne by the contractor.
14. **SAMPLES**
- It shall be the responsibility of the contractor to submit samples of materials and any other items as decided by the owner.
15. **SUB-STANDARD MATERIALS**
- Any material rejected by the owner shall be removed from the site within 48 hours of issue of instructions to this effect by the owner. Failing this, the owner shall have to rights to get these removed at the cost of the contractor and the contractor shall have no claim whatsoever in this regard.
16. **DEFECT LIABILITY PERIOD**
- Six months from the virtual date of completion.

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17. **CORRESPONDENCE**

All correspondence shall be addressed to:

The Officer On Special Duty,
Indian Institute of Management
Prabandh Nagar, Off. Sitapur Road,
Lucknow.

18. **JURISDICTION**

The contractor shall be subject to the jurisdiction of courts of Lucknow only.


(D.C Goswami) 29.5.19
Engineer in-charge


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SPECIAL CONDITIONS

1. Where the work is found substandard the contractor shall be liable to rectify them to the satisfaction of Engineer-in-Charge by either rectifying or replacing.
2. All signature in tender documents shall be dated as well as all the pages of all sections of tender document shall be initiated at the lower right hand corner and signed wherever required in the tender papers by the tenderer or by a person holding power of attorney authorizing him to sign on behalf of the tenderer before submission of tender.
3. No mobilization advance will be paid to the contractor.
4. If the altered/additional or substituted work or any additional work required to be as per owner's requirement for which there are no established rates in schedule of items and Delhi Schedule of Rates., the same shall be payable as per the provision stated hereunder.
5. For similar items the rates shall be derived from the nearest tender item.
6. If direct working out is not possible as mentioned in 4 & 5 above, the contractor shall be paid on the basis of actual cost of material and labor cost plus 15% towards profit, supervision, overheads establishment, plants, machinery etc.
7. The rates quoted by the contractor and accepted by the Institute shall be firm and fix for the above work and no escalation shall be paid to the contractor in this account.
8. In case Institute is not satisfied with the performance of contractor, the Institute is empowered to get the work completed by other agency and debit the expenditure on contractor's account. No objection or claim, what so ever on this account will be entertained.
9. Rates shall be deemed, inclusive of payments of dues by the contractor to the labour in accordance with the prevailing labour laws.
10. The work is to be executed in accordance with the latest Central Public Works Department (C.P.W.D.) specifications.
11. IIM, reserves the right to curtail or enhance the scope of work either by deletion of certain items entirely or by reducing/increasing the quantities of certain items as required reviewed by the Institute from time to time and therefore, the final value of the work shall be worked out and paid to the extent of work actually carried out.
12. In case of defective works the same shall be rectified by the Contractor at his cost.
13. IIM, Lucknow reserves the right to terminate the agreement even without giving notice in the event performance of the contractor is not found satisfactory.
14. Income Tax as per the rules will be deducted from the bill and the amount so deducted will be credited to the Income Tax authorities and a certificate of the amount credited will be issued by the account section of IIM, Lucknow.
15. Prevailing Turnover Tax will be recovered as per Government rules if applicable.
16. The dispute, if any, will be referred to the Director, IIM and his decision will be final and binding.
17. The bidder must be registered in GST.

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18. All disputes arising out of the order will fall under jurisdiction of Lucknow Court.
19. Prior intimation will have to be given to Engineer In-charge/AE by the contractor if he proposes to work on Sundays or any other holidays. The additional cost of wages and any other cost by overtime or shift work shall be borne in full by the contractor.
20. The terms & conditions given in Quotation Inviting Notice are also the part of the General Terms and Condition.


(D.C Goswami) 29.5.19
Engineer in-charge

Manoj
29/5/19

BOQ for Miscellaneous repair works in estate department at IIML campus.

Sl. No.	Item Description	Qty	Unit	Location of work	Rate in Rs.	Amount in Rs.
Utsav area						
1	Repairing of sofa			Utsav Building		
a	Double seater sofa	2	Nos	Utsav Building		
b	Three seater sofa	2	Nos	Utsav Building		
c	Three seater sofa, Replacement of fabric etc complete job	1	Nos	Utsav Building		
d	Single seater sofa, repairing of bottom and replacement of fabric etc.	1	Nos	Utsav Building		
2	Dry cleaning of single seater sofa	1	Nos	Utsav Building		
3	P/F of new door locks by removing of old unserviceable locks (3 locks in aluminium door and 1 lock in flush door).	4	Nos	Utsav Building		
4	P/f and fixing of door stopper by removing of old unserviceable door stoppers.	8	Nos	Utsav Building		
Umang area						
5	P/F of new door lock by removing of old unserviceable locks.	1	Nos	Gym door		
6	Repairing of main door lock.	1	Job	Swimming pool		
7	P/F of new door lock by removing of old unserviceable locks.	1	Nos	Main door		
8	Fixing of rubber flooring in skirting with adhesive screws etc .	1	Job	Gym		
EWC Hall						
9	P/F of new wheels and repairing of executive chair	1	Job	EWC Hall		
10	Repairing of broken wooden chair including canning etc.	1	Job	EWC Hall		
11	P/F fixing of new locks in almirah.	3	Nos	EWC Hall		
12	Repairing of executive chairs	3	Nos	Faulty block hall-2		
13	Repairing of broken wooden chair.	1	Nos	Faulty block hall-2		
14	P/F of glass in book shelves	3	Nos	Faulty block hall-2		
15	P/F of new handle in almirah	1	Nos	Faulty block hall-2		
16	P/F of locks in six drawers of two filling cabinet.	1	Job	Faulty block hall-2		
17	P/f of new locks in almirah.	3	Nos	Faulty block hall-2		
18	Canning of chair.	1	Nos	Samadhan Building		

19	Repairing of chairs	3	Nos	Samadhan Building		
	Faculty Lounge and FB 229					
20	Repairing of sofa					
a	Three seater sofa	5	Nos	Chintan Building		
b	Two seater sofa	3	Nos	Chintan Building		
21	Dry cleaning of Single seater sofa	4	Nos	Chintan Building		
22	Repairing of double seater sofa	1	Nos	Chintan Building		
23	Repairing of ceiling and wall ply	1	Job	Gossip bite		
24	Repairing of wooden tables	5	Nos	Utsav hall		
	Chintan Building					
25	Repair/replacement of main door mortise lock.	1	Nos	FB104		
26	Replacement of almirah lock and repair the same.	1	Nos	FB 104		
27	Repairing of green revolving chair.	1	Nos	FB119		
28	Replacement of broken glass in book shelve.	1	Nos	FB119		
29	Repair of executive chair.	1	Nos	FB219		
30	Repair of executive chair.	1	Nos	FB241		
31	Repair of locks in filing cabinet	1	Nos	FB241		
32	Repair of main door lock.	1	Nos	FB241		
33	Canning of steel chair.	1	Nos	FB241		
					Total Rs.	
					GST 12%	
					G. Total Rs. =	

GST No. of bidder:

GST Category of bidder:

Signature of Bidder

Signature
29/5/19