



भारतीय प्रबन्ध संस्थान, लखनऊ  
INDIAN INSTITUTE OF MANAGEMENT, LUCKNOW

Prabandh Nagar, IIM Road, Lucknow-226013

M/s .....	No: IIML / PUR/QUOTATION FOR REFILLING OF FIRE EXTINGUISHERS/3.4#2019-20
.....	Date: 03/10/2019
.....	IIML GSTIN : 09AAATI2622Q1ZC

GST No. ....

(Please mention your GST No.)

**Subject: REQUEST FOR QUOTATION: REFILLING OF FIRE EXTINGUISHERS FOR IIM-LUCKNOW**

Dear Sir,

IIM Lucknow intend to get refilled the fire extinguisher installed in the IIM Lucknow Campus. The details are as given below:

Sl. No.	Description of items	Tentative Qty (Nos)	Offered rate per unit (Rs)	GST @ .....%
1	Refilling of Fire Extinguisher ABC Type Capacity – 05 Kg	70		
2	Refilling of Fire Extinguisher Co2 Type Capacity – 4.5 Kg	15		
3	Refilling of Fire Extinguisher Co2 Type Capacity – 9 Kg	04		
4	Refilling of Fire Extinguishers Co2 type capacity-3.2 Kgs	15		
5	Refilling of Water Trolley 50 ltrs capacity	03		

Quantity may be increase/decrease.

Validity of Bid (minimum 90 days) : .....

Warranty : .....

Minimum delivery period : .....

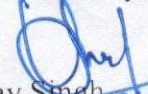
Kindly quote rates with complete GST breakup, Warranty and minimum delivery period and Earnest Money Deposit in a sealed envelope addressed to **Officer on Special Duty (OSD), Indian Institute of Management, Prabandh Nagar, IIM Road, Lucknow – 226 013** with Enquiry No. and date superscribed before **1400 hours** on 24/10/2019 the due date. The quotations should be sent by speed post/Registered post/courier services. Quotation received after the due date i.e. 24/10/2019 shall not be accepted.

**Disclaimer Clause:**

IIM Lucknow has the discretion and right at any stage to cancel/add or amend the information, terms, procedure and protocol set out in the RFP/RFQ and the bidder has no claims against such right. The Institute has unfettered right hereunder to terminate the arrangements at any time without assigning any reason whatsoever. The jurisdiction for dispute (s), if any, shall be Lucknow.

Thanking you,

Yours faithfully,

  
Vijay Singh  
AO, Purchase & Stores  
31/10/2019

भारतीय प्रबन्ध संस्थान, लखनऊ  
INDIAN INSTITUTE OF MANAGEMENT LUCKNOW  
**General terms and conditions**

**Eligibility Criteria**

The bidder must submit:

- Registration Number of the bidder's firm along with the GSTIN and the PAN number allotted by the concerned authorities.
- Details regarding the provision of support during the contract period.

**Terms and Conditions**

The bidder must ensure:

**A) Pricing:**

- Quote price for each of the components on the letter head of the firm.
- Quote only for the items specified in the tender. No changes in the configuration or deviation from the tender document will be permitted.
- Please indicate the rate (s) of GST/ any other Tax (as may be applicable) explicitly

**B) Payment Terms:**

- Payments will be made on monthly basis after successful and satisfactory report from the concerned department.

**C) Procurement Rights:** IIML Reserves the right to conclude the quantity with entire or partial as mentioned in the RFQ.

**D) Validity of rates** should be of minimum ninety days.

**E) Number of items** may increase or decrease.

**F) L1 vendor** would be decided on totality basis.

**G) Earnest Money Deposit:** Please submit quotes along with EMD of Rs. 1000/- (Rupees One Thousand only) in form of demand draft issued in favour of "Indian Institute of Management Lucknow" payable at Lucknow.

**H) Security Deposit :** Selected bidder has to deposit Rs.2000/- (Rupees Two Thousand only) as security deposit in shape of demand draft issued in favour of "Indian Institute of Management Lucknow" payable at Lucknow. The Security deposit will be returned without any interest after sixty days of completion of the contract.

**Scope of Work**

Vendor has to refill, deliver and repair of ordered fire extinguishers for given period and provide complete support during the contract. Aforesaid estimated required may increase or decrease as per institute requirement.

**Penalty Clause:**

- (a) In case of any damage is found in supplied / refilled material under contract / warranty period and if same is not replaced within stipulated period, Cost of the same will be deducted from deposited security money.

**Disclaimer Clause:**

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**DISPUTE SETTLEMENT & APPOINTMENT OF ARBITRATOR:**

"All disputes or differences whatsoever arising between the parties out of or relating to the construction, meaning and operation or effect of the Tender and the resulting agreement or the breach thereof that cannot be settled by good faith and negotiations between the parties within 60 days of the commencement of negotiations shall be settled by referring the dispute to the Director, IIM Lucknow, who may either himself decide the dispute as Arbitrator or appoint some other person as Arbitrator to adjudicate the same, who shall be unconnected with IIM Lucknow. The proceedings will be governed by the provisions of the Arbitration & Conciliation Act 1996.

By consent of parties the jurisdiction of all other courts are excluded and the courts at Lucknow alone shall have jurisdiction. The language of the Arbitration shall be English.

The venue of Arbitration proceedings shall be Lucknow"

**Agreement Period:** The contract will be awarded for one year initially and the same might be extended for next two years on yearly basis on mutual consent. The Institute has unfettered right hereunder to terminate the agreement at any time without assigning any reason whatsoever. The jurisdiction for dispute (s), if any, shall be Lucknow.

#### **EVALUATION & AWARD OF CONTRACT –**

Contract shall be awarded to the firm (s) offering the lowest price for items. IIM Lucknow will award the contract to the tenderer (s) whose tender has been determined to be substantially responsive and who has offered the lowest evaluated tender price (Item wise).

IIML reserves the right to split the contracts with one more supplier and place Orders on such firm that may be the most economical to it or suitable to its requirements.

**Amendments to Bidding Documents:** At any time before the deadline for submission of Bids, the purchaser may, for any reason deemed fit by it, can modify the Bidding Documents by issuing suitable amendment(s) to it. Prospective bidders are advised to check the same before submission of bids

## INFORMATION OF BIDDER

S. No.	Descriptions of the Firm	
1.	GST No. of the Firm (attach attested copy)	
2.	PAN/ GIR No. of the Firm (attach attested copy)	
3.	Registration No. of the Firm	
4.	Name of Tendering Company/ Firm	
5.	Name and Contact No. proprietor/Director of company/Firm/ Contractor	
6.	Address of Tendering Company/ Firm/ Contractor	
7.	E-mail Address of proprietor/Director	

The offered rates are as follows:

Sl. No.	Description of items	Qty (Nos)	Offered rate per unit (Rs)	GST @ .....%
1	Refilling of Fire Extinguisher ABC Type Capacity – 05 Kg	1		
2	Refilling of Fire Extinguisher Co2 Type Capacity – 4.5 Kg	1		
3	Refilling of Fire Extinguisher Co2 Type Capacity – 9 Kg	1		
4	Refilling of Fire Extinguishers Co2 type capacity-3.2 Kgs	1		
5	Refilling of Water Trolley 50 ltrs capacity	1		

Other Charges (if any) : .....

Cartage Charges (if any) : .....

Delivery Period (in days) : .....

Certified that all above information's are correct to the best of my/ our information, knowledge and belief.

Dated

Name & Signature with Seal of the Bidder