



INDIAN INSTITUTE OF MANAGEMENT LUCKNOW

Prabandh Nagar, Off Sitapur Road
Lucknow 226013

SHORT-TENDER NOTICE INVITING TENDER
Notice No. IIML/PROJ/ELEC/007 Dated: 23/08/2019

NOTICE INVITING TENDER FOR ANNUAL MAINTENANCE CONTRACT OF 01 NO. CHANAKYA CHIMNEY
FOR ONE YEAR AT IIM LUCKNOW

Dear Sir,

Short Notice Tenders are invited for Annual Maintenance Contract of 01 no. chanakya chimney for One Year to quote your minimum rates on enclosed bill of quantity on behalf of Director, IIM, Lucknow. The general terms & conditions of service contract are also enclosed which has to be duly signed indicating acceptance by the tenderer.

Name of work	:	Annual Maintenance Contract of 01 no. chanakya chimney for One Year
Earnest Money	:	Rs. 1000/-
Period of Contract	:	One year
Date of issue of tender document	:	23/08/2019
Late date of submission tender document	:	02/09/2019 15:00
Date of opening of Financial Bid	:	03/09/2019 03:00 PM
Date of start of work	:	Within 07 days of Issue of LOI

Tenderer are advice to visit the site and see the work before submitting the tender. The tender should be submitted through registered post before due date and time.

D.C.Goswami
(Assistant Engineer)

For Indian Institute of Management Lucknow

Dear Tenderer,

On behalf of the Director of Indian Institute of Management, Lucknow, you are hereby invited to quote your rates on enclosed '**Bill of Quantity**' for above subject works as per conditions given below.

1. The tender should be submitted only latest by 02-09-2019 before 15:00 PM.

(i) Tenderers are advised that **Tender Document** should be submitted in sealed envelope before due date of submission of tender through speed post/courier in the OSD office which should be marked at the top of envelope as below:

ANNUAL MAINTENANCE CONTRACT OF 01 NO. CHANAKYA CHIMNEY FOR ONE YEAR.

(ii) Complete Tender along with EMD and required document should be send at the below address only before the due date & time.

**THE OFFICER ON SPECIAL DUTY
INDIAN INSTITUTE OF MANAMEMENT
PRABANDH NAGAR, IIM ROAD
LUCKNOW-226013**

2. Tender received without required supported document as per tender notice may be rejected.
3. Each page of the tender document should be signed in ink and any cutting or over writing should be accordingly be signed.
4. If the tenderer fails to start the work within 07 days of receipt of letter of acceptance, the work shall be withdrawn and EMD deposit could be forfeited.
5. The terms and condition/scope of work for maintenance given in notice inviting tender are also part of the General Terms & Conditions. If any of these is in the contradictions, most favorable to the Institute will prevail upon.
6. The Director, Indian Institute of Management, Lucknow reserves the right to reject one or all the tenders without assigning any reason. No claim, whatsoever, shall be entertained on this account.
7. The validity of the tender shall be at least **90 days** from the date of opening of tenders.
8. Tenderer incorporating additional conditions are liable to be rejected.
9. Tenderers are advised to physically see the volume of work at work place before quoting the rates. No deviation of rates or new conditions of contract will be accepted after award of the work.
10. No support of man power, material, cartage or transport etc. will be provided by the Institute other than specifically mentioned. All these have to be arranged by the contractor at their own cost.
11. No advance payment against work will be made. However the payment will be made after satisfactorily completion of the work on actual work done and measurement.

12. Variation in quantities: The quantities given in the bill of quantities are subjected to variation to any extent. No claim shall be entertained on this account whatsoever it may be.
13. The tenderer are advised that they should be physically present in IIM, office during opening date of tender.
14. The tender should be accompanied with earnest money of **Rs. 1000/-** (Rupees One Thousand only) in the form of crossed demand draft from Nationalized Scheduled Banks in favour of Indian Institute of Management, Lucknow of any nationalized/scheduled bank, cheque will not be accepted. EMD of successful tenderer shall be returned only after deposit of Performance Security deposit.
15. Tenderer has to submit Performance Security deposit 10% of total contract value within 10 days after issue of LOI. Performance Security deposit will be release 15 days after completion of AMC period.
16. The offer not supported with required earnest money will be rejected and their technical offer will not be evaluated.
17. E.M.D. of unsuccessful tenderer will be released after the award of work to successful tenderer.
18. The EMD of successful tenderer will be released after completion of the work.
19. The Institute and the contractor shall have the right to end the contract by serving notice to the other party, in advance. Also if the contractor is found to be grossly negligent or inadequate in execution of the work, the Institute shall have full right to notify the contractor of the gross defects and to terminate the contract at any time during the contract period without any prior notice.

D.C.Goswami
(Assistant Engineer)
For Indian Institute of Management Lucknow

GENERAL TERMS AND CONDITIONS

1. This is an ALL-INCLUSIVE CONTRACT i.e. including all materials labour and equipment's required for execution of complete work.
2. Rates given with inclusive of all Central, States and Local taxes excluding GST on works contract.
3. Rates shall be inclusive of payments of dues by the contractor to the labour in accordance with the prevailing labour laws of Central Government.
4. All Central, States and Local laws applicable will be observed and Indian Institute of Management, Lucknow will be kept indemnified by the contractor.
5. Water, Electricity & Security will be arranged by the Contractor himself for the work. No claims will be entertained for the above. However source of water & electricity will be provided by the Institute free of charge.
6. All tools, materials and plants will be arranged by the Contractor himself.
7. IIM, Lucknow reserves the right to curtail or enhance the scope of work either by deletion of certain items entirely or by reducing/increasing the quantities of certain items as required reviewed by the Institute from time to time and therefore, the final value of the work shall be worked out and paid to the extent actually carried out.
8. IIM, Lucknow reserves the right to terminate the agreement even without giving notice in the event of performance of the contractor is not found satisfactory.
9. Income Tax & Labour Cess as per the rules will be deducted from the bill and the amount so deducted will be credited to the Income Tax authorities and a certificate of the amount credited will be issued by the accounts section of IIM, Lucknow.
10. All statutory levies/charges and overheads payable to any Govt. authority what so ever shall be borne by the contractor. Institute accept no responsibility of liability what so ever on this account.
11. The rate shall remain firm and no enhancement/escalation on account of any statutory or other increase by local authority/State/Central Govt. shall be entertained.
12. The dispute, if any, will be referred to the Director, IIM, and his decision will be final and binding.
13. Conditional tenders including that of the conditional/unconditional rebates shall be rejected forthwith.
14. No correspondence/change in commercial terms shall be entertained after opening of the tenders.
15. All disputes arising out of this order will fall under the jurisdiction of Lucknow court.

(i) The Contractor shall not pay less than what is provided under law to labors engaged by him on the work.

(ii) The Contractor shall at his expense comply with all labour laws as per Central Government and keep the owner indemnified in respect thereof.

16. The Tenderer shall be fully responsible in respect of the any damages in respect or in consequence of any accident/injury/death to any workman without involvement of IIM Lucknow.

17. Tenderer shall be entirely responsible for the safety of workers during the contract period and will provide necessary safety devices to their workers.

18. Any tender which doesn't clearly indicate all of the above condition will be disqualified straight way.



D.C.Goswami
(Assistant Engineer)

For Indian Institute of Management Lucknow

Annexure-A**AMC Work to be executed for Chimney Maintenance**

S.No.	Schedule	Job Description	Quantity	Unit
A.	Monthly	1. Cleaning of Chimney Filter	All	No.
		2. Checking of Motor and Fan	Both	No.
		3. Checking of all Electrical Connection	All	No.
B.	Quarterly	1. Cleaning of Duct	Both	No.
C.	Half Yearly	1. Change of all V-belt	4	No.
D.	Yearly	1. Change of Bearing (6204/6205)	8	No.
		2. Varnishing of motor winding	2	No.

Indian Institute of Management Lucknow

S.N.	Criteria	Details
1	Name of the Organization/Agency/Firm	
2	Address & Telephone No. of the Organization/Agency/ Firm	
3	PAN No.	
4	GST Registration No.	

Note: 1) Please attach supporting documents.

- Address & Telephone No. of the Organization/Agency/ Firm
- PAN No.
- GST Registration No
- Experience Certificates

2) If documents are not included in the application, the bid will be automatically rejected. Please sign each pages of Tender Document.

Seal and signature of the tenderer

BILL OF QUANTITY

Annual Maintenance Contract of 01 no. chanakya chimney for One Year.

S.No.	Work Description	Quantity	Unit	Rate	Total
1	AMC of Kitchen Ducted Chimney & Fresh Air Duct	01	Nos.		
				Sub Total	
				GST @ 18 %	
				Round Off	
				Total	
(Amount in words)					

Seal and signature of the tenderer