



INDIAN INSTITUTE OF MANAGEMENT LUCKNOW

Prabandh Nagar, Off Sitapur Road
Lucknow 226013

SHORT-TENDER NOTICE INVITING TENDER
Notice No. IIML/PROJ/ELEC/007 Dated: 11/10/2019

**COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT OF 42TR DUCTED AIR COOLED AIR-
CONDITIONING UNITS FOR ONE YEAR EIGHT MONTHS AT IIM LUCKNOW**

Dear Sir,

Short-Tender are invited for Comprehensive Annual Maintenance Contract of 42TR ducted air cooled air-conditioning units for One Year Eight Months at IIM Lucknow to submit their tender to quote your minimum rates on enclosed bill of quantity on behalf of Director, IIM, Lucknow. The general terms & conditions of service contract are also enclosed which has to be duly signed indicating acceptance by the tenderer.

Name of work	:	Comprehensive Annual Maintenance Contract of 42TR ducted air cooled air-conditioning units for One Year Eight Months
Earnest Money	:	Rs. 2500/-
Period of Contract	:	One Year Eight Months
Date of issue of tender document	:	11/10/2019
Date of submission tender document	:	18/10/2019 15:00 PM
Date of opening of Financial Bid	:	19/10/2019 03:00 PM
Date of starting of work	:	Within 07 days of Issue of LOI

Tenderer are advice to visit the site and see the work before submitting the tender. The tender should be submitted through register post before due date and time as mention in Date of submission tender document.

D.C.Goswami
(Assistant Engineer)

For Indian Institute of Management Lucknow

**TERMS AND CONDITIONS FOR COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT OF 42TR
DUCTED AIR COOLED AIR-CONDITIONING UNITS FOR ONE YEAR EIGHT MONTHS AT IIM
LUCKNOW**

This is an ALL-INCLUSIVE CONTRACT i.e. including all materials labour and equipment's required for proper maintenance of Equipment's. Major activities are:

1. To attend any break down calls free of charges within 24 hours of the complaint.
2. To periodically check and service the units thoroughly and record shall be maintained.
3. You will replace the following in the event of break down at your own cost:
 - a) Their periodical servicing visits per year during the period of contract mentioned above when the Air-Conditioning will be thoroughly checked, cleaned, serviced and adjusted.
 - b) Any additional visit during the contract period, as and when required in event of any break down of the equipment, on the limitation in this regard by the customer.
4. No support of any manpower, material and cartage etc. will be provided by IIML. All of these have to be arranged by you.
5. Payment will be made Quarterly after satisfactory completion of service on presentation of bill and service report of actual work done. No advance payment will be made. Any other linked with advance payment is likely to be rejected.
6. The variation of taxes shall be incorporated as and when such variation in taxes taken place.
7. Rates shall be inclusive of payments of dues by the contractor to the labour in accordance with prevailing labour law.
8. All Central, States and Local laws applicable will be observed by you and Indian Institute of Management, Lucknow will be kept indemnified by the contractor.
9. Water, Electricity & Security will be arranged by the contractor himself for the work. No claims will be entertained for the above. However source of water & electricity will be provided by the Institute free of cost.
10. All tools, materials and plants will be arranged by the Contractor himself.
11. IIM reserves the right to curtail or enhance the scope of work either by deletion of certain items entirely or by reducing/increasing the quantities of certain items as required reviewed by the Institute from time to time and therefore, the final value of the work shall be worked out and paid to the extent of work actually carried out.
12. IIM, Lucknow reserves the right to terminate the agreement event without giving notice in the event performance of the contractor is not found satisfactory.
13. Income Tax as per the rules will be deducted from the bill and the amount so deducted will be credited to the Income Tax authority and a certificate of the amount credited will be issued by the Accounts Section of IIM, Lucknow.
14. All statutory levies/charges and overheads payable to any Government authority what so ever shall be borne by the contractor. Institute accept no responsibility what so ever on this account.
15. The GST Tax shall remain firm and no enhancement/escalation on account of any statutory of other increase local authority/state/central government shall be entertained.
16. Bid with any condition including that of the conditional/unconditional rebates shall be rejected forthwith.
17. No correspondence/change in commercial terms shall be entertained after opening of bids.

18. All disputes arising out of the order will fall under the jurisdiction of Lucknow Court. Director, IIM, Lucknow would be the sole Arbitrator for resolving all disputes and his decision would be binding on both the parties.
19. The terms and condition given in notice inviting bids are also part of the General Terms & Conditions. If any is in the contradictions, most favorable to the institute will prevail upon.
20. Variation in Quantities: The quantities given in the bill of quantities are subjected to variation to any extent. No claim shall be entertained on this account whatsoever it may be.
21. The tenderer are advised that they should be physically present in IIM, office during opening date of tenders.
22. Tender received without required supported document as per tender notice may be rejected.
23. If the tenderer fails to start the work within 10 days of receipt of letter of acceptance, the work shall be withdrawn and EMD deposit could be forfeited.
24. The validity of the tender shall be at least 90 days from the date of opening of tenders.
25. Tenderer are advised to physically see the volume of work at work place before quoting the rates. No deviation of rates or new conditions of contract will be accepted after award of the work.
26. The tenderer shall be entirely responsible for the safety of the worker during execution of work and will provide necessary safety devices to their workers.
27. The tenderer shall be fully responsible in respect of any damages or compensation in respect or in consequence of any accident/injury/death to any workman without involvement of IIM, Lucknow.
28. The tender should be submitted only latest by 18-10-2019 before 15:00 PM.

(i) Tenderers are advised that **Tender Document** should be submitted in sealed envelope before due date of submission of tender through speed post/courier in the OSD office which should be marked at the top of envelope as below:

"COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT OF 42TR DUCTED AIR COOLED AIR-CONDITIONING UNITS FOR ONE YEAR EIGHT MONTHS AT IIM CAMPUS, LUCKNOW"

(ii) Complete Tender with along with EMD and required document should be send at the below address only before the due date & time.

**THE OFFICER ON SPECIAL DUTY
INDIAN INSTITUTE OF MANAMEMENT
PRABANDH NAGAR, IIM ROAD
LUCKNOW-226013**

29. Conditional tenders including that of the conditional/unconditional rebates shall be rejected forthwith.
30. Cost of all components and spares shall be borne by the contractor during the AMC period.
31. Supply of all spares parts and materials which are necessary for running the units will be provided by the contractor.
32. **All needed repairs, servicing and replacement of the parts assemblies or any other item in the system as may be needed from time to time at total expense of contractor.**

33. The Tender not supported with required earnest money will be rejected.
34. E.M.D. of unsuccessful tenderer will be released after the award of work to successful tenderer.
35. The successful bidder's EMD will be discharged upon the bidder's submission of the performance Security. The Contractor shall deposit 10% of the annual work value (Excluding GST) along with the acceptance of contractor as security in the form of DD/FDR in favor of Indian Institute of Management Lucknow and this will be refunded after the contract has been terminated or ended. In case of deficiency in service specifically pointed out by the Institute to the contractor, appropriate penalty will be levied by Director, IIML and will be adjusted against future bills and /or security deposit. The validity of the performance security should be end date of AMC period.
36. Contract will be awarded for One Year Eight Months. However, both the Institute and the contractor shall have the right to end the contract by serving notice to the other party, three months in advance. Also if the contractor is found to be grossly negligent or inadequate in execution of the work, the Institute shall have full right to notify the contractor of the gross defects and to terminate the contract at any time during the contract period without any prior notice.

Thanking you,



D.C.Goswami

(Assistant Engineer)

For Indian Institute of Management Lucknow

INDIAN INSTITUTE OF MANAGEMENT, LUCKNOW

S.N.	Criteria	Details
1	Name of the Organization/Agency/Firm	
2	Address & Telephone No. of the Organization/Agency/ Firm	
3	PAN No.	
4	GST Registration No.	
5	Experience (Minimum 3 years)	

- **Note:** Please attach supporting documents.
 - PAN Card Copy
 - GST Registration Copy
 - Introduction of firm on Letter Head
 - Experience in same field in reputed places with minimum of 3 year in AMC work.

Seal and signature of the tenderer

INDIAN INSTITUTE OF MANAGEMENT, LUCKNOW

BILL OF QUANTITY

FOR ALL INCLUSIVE COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT OF 42TR DUCTED AIR COOLED AIR-CONDITIONING UNITS FOR ONE YEAR EIGHT MONTHS AT IIM LUCKNOW CAMPUS

(PRICE BID)

S.No.	Work Description	Quantity	Unit	Rate/TR/Year	Total
1	COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT OF 42TR DUCTED AIR COOLED AIR-CONDITIONING UNITS FOR ONE YEAR EIGHT MONTHS (8.5TR x 2, 5.5TR x 4, 3.0TR = 42TR)	42	TR		
				Sub Total	
				CGST @ %	
				SGST @ %	
				Amount for One Year (Including GST)	
				Amount for One Year Eight Months (Including GST)	
				(Amount in Words for One Year Eight Months)	
				()	

(Signature with seal of contractor)