M/s	No: IIML-NC/PUR/QUOTATION FOR SERVICING AND REFILLING OF FIRE EXTINGUISHERS/2019-20/007 Date: 15/11/2019

GST No. ………………………………………

Subject:- REQUEST FOR QUOTATION: SERVICING AND REFILLING OF FIRE EXTINGUISHERS

Dear Sir,

IIM Lucknow, Noida Campus intends to get servicing and refilled the fire extinguisher installed at the Noida Campus**.** The details are as given below:

Sl. No.	Description of items	Tentative Quantity
1.	Fire Extinguisher (Water + CO2) capacity 9 Liter	75
2.	Fire Extinguisher Co2 Type Capacity – 4.5 Kg	82
3.	Fire Extinguisher ABC Type Capacity – 4 Kg	27
4.	Fire Extinguishers ABC Type capacity- 2 Kgs	11

Eligibility Criteria
1. The firm/organisation should have GST No.
2. The firm/organisation should have Minimum Five years' experience in Servicing and Refilling of Fire Extinguisher.
3. The firm/organisation should have at least two years' experience (out of five years) in Government/State Government of semi Government like PSU.

Please quote rates of each Refilling of Fire Extinguisher with complete GST breakup, validity of rates, Warranty and minimum delivery period in enclosed format**–Annexure–"A"** on your organisation/company letter head. Send the same in a sealed envelope addressed to **The Administrative Officer (P & S), Indian Institute of Management Lucknow. Noida Campus Plot no. B-1, Sector -62, Institutional Area, Noida-201307, U.P** with Enquiry No. and date superscribed before 1400 hours on 25/11/2019 the due date. The quotations should be sent by speed post/Registered post/courier services only. Quotation received after the due date shall not be accepted.

Disclaimer Clause:- IIM Lucknow has the discretion and right at any stage to increase or decrease of Servicing and Refilling of Fire Extinguisher or cancel/add or amend the information, split the order in two or more firms, terms, procedure and protocol set out in the RFQ and the bidder has no claims against such right. The Institute has unfettered right hereunder to terminate the arrangements at any time without assigning any reason whatsoever. The jurisdiction for dispute (s), if any, shall be Lucknow.

Administrative Officer (P&S)

IIML-NC/PUR/QUOTATION FOR SERVICING AND REFILLING OF FIRE EXTINGUISHERS/2019-20/007
dated 15/11/2019

ANNEXURE - "A"

Sl. No.	Requirements	Compliance details of the Agency
1	Name of Proprietor and Address of firm	
2.	GST No.	
3.	Income Tax PAN card No.	
4.	Do you have at least five years' experience in Servicing and Refilling of Fire Extinguisher? (attach Copies of Certificates/work orders).	
5.	Out of five years' work experience, do you have at least two years' experience in Government/State Government of semi Government like PSU ? (attach Copies of Certificates/ work orders).	
6.	Does your firm have ever been debarred by any Court of law OR penalised by any Government/ PSU/ Private organization?	
7.	Do you meet all other eligibility criteria as required in the tender document ?	
8.	Validity of Bid	90 (Ninety) days
9.	Warranty	
10.	Minimum delivery period	

Description of items

Sl. No.	Description of items	Offered rate per unit (Rs)	GST @ ……%
1.	Fire Extinguisher (Water + CO2) capacity 9 Litre		
2.	Fire Extinguisher Co2 Type Capacity – 4.5 Kg		
3.	Fire Extinguisher ABC Type Capacity – 4 Kg		
4.	Fire Extinguishers ABC Type capacity- 2 Kgs		

I/We have read all the terms & conditions of this RFQ SR No. IIML/ PUR/QUOTATION FOR SERVICING AND REFILLING OF   FIRE EXTINGUISHERS/2019-20/007 dated 15/11/2019 and totally agree with the terms & conditions.

Place:
Date: Signature of the Tenderer
                                                                          Official Stamp